

Learner Journey

Reflections Training Academy have adjusted the safety measures following the government announcements February 2022. The following areas will remain in place to ensure the safety and wellbeing of learners and team members. These measures will be in place and reviewed from April 2022

Learners are required to attend the academy at the given arrival time. Please note any late arrivals will be notified to the employer and repeated punctuality issues will be addressed via the learner conduct policy.

Please note: Congregation of learners within specific areas will remain limited.

We understand that each learner has individual needs however there is an expectation that all learners will continue to take part in the lateral flow testing programme. The result of each test needs to be reported using the NHS Test self-report website:

<https://www.gov.uk/report-covid19-result>

If you register a positive test result, while you are no longer legally required to self-isolate if you have COVID-19, you should try to stay at home and away from others to avoid passing on the virus, until you test negative on a Lateral Flow Test. If the result of the test is unclear (void) you will need to carry out another test. You should always refer to your employer and follow their guidelines as directed.

Reflections can provide you with a box of 7 lateral flow tests where requested.

On arrival to reception, you will be required to sanitise your hands and move directly to the locker / Chill-out area to secure your belonging in a locker (please note a refundable £1 coin or token will be required) then proceed to your located training area.

In preparing your work area, tutor and Learners to ensure trolley is ready at designated dress out and Learner equipment and styling area/chair are sterilised. Tutor and learners are no longer required to wear a **Mask** within the academy however tutors and/or learners may wish to continue this.

Tutors will ensure all chemical treatments will be available in dedicated area. Learners to follow the colour mixing guidance in zones provided.

Client arrival times will be allocated, clients waiting in reception to be monitored following an acceptable number for safety.

Reception will inform all training rooms of client arrival and again all clients will follow the safety elements and sanitising of hands.

Dress Outs, client consultation sheets and cards, will be made available. Refreshments and magazines may be made available.

Disposable towels will remain in place, we ask that these to be used for services only and **NOT** a cleaning material.

When completion of the service to disinfectant all working areas and sections.

On service completion you are required to escort your client to reception re-book any future services and advise on retail products provided.

Tutor and Learner to disinfect dress out, chair, trolley and sterilise equipment.

Version 10 25th March 2022